

## SUBCONTRACTOR REQUISITION FOR PAYMENT

**\*\* THIS FORM, PROPERLY COMPLETED, INCLUDING A.I.A. FORM G702 AND G703 MUST ACCOMPANY EVERY PAYMENT REQUEST FOR THIS PROJECT. \*\***

<b>CONTRACTOR / CONSTRUCTION MANAGER</b>
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<b>SUBCONTRACTOR</b>
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<b>PROJECT NAME:</b> _____	<b>SUBCONTRACT #:</b> _____	<b>VENDOR #:</b> _____
<b>PAYMENT REQUEST NUMBER:</b> _____	<b>DATE OF REQUEST:</b> _____	<b>INVOICE #:</b> _____
<b>PAYMENT PERIOD FROM</b> _____ <b>TO</b> _____	<input type="checkbox"/> <b>PROGRESS</b> <span style="margin-left: 100px;"><input type="checkbox"/> <b>FINAL</b></span>	

STATEMENT OF SUBCONTRACT	
\$ _____ \$ _____ <b>MAXIMUM BILLING →</b> \$ _____	<b>← SUBCONTRACT FOR:</b> ORIGINAL SUBCONTRACT DATE: _____ <b>← APPROVED CHANGES #</b> _____ <b>THROUGH #</b> _____ <b>← TOTAL SUBCONTRACT TO DATE</b>

STATEMENT OF REQUISITION			
	GROSS BILLING	RETAINAGE	NET BILLING
<b>COMPLETED TO DATE</b>	\$ _____	\$ _____	\$ _____
<b>LESS PREVIOUS REQUISITION</b>	\$ _____	\$ _____	\$ _____
<b>CURRENT REQUISITION</b>	\$ _____	\$ _____	\$ _____

**CERTIFICATION, WAIVER, AND RELEASE**

In support of this Requisition seeking payment from Contractor/Construction Manager ("Contractor") under the Subcontract and for the Project defined above, I hereby certify on behalf of Subcontractor as follows:

1. This Requisition seeks payment for the actual value of accomplishments (work performed and materials supplied) to the end of the covered payment period under the terms of the Subcontract, including all authorized changes thereto.
2. Subcontractor has made payment in full, less applicable retention, through the period covered by previous requisitions, for all sums owed relating to the Subcontract (including, without limitation, materials, goods, equipment, labor, union fringes or deductions, and lower-tier subcontracted work).
3. Subcontractor has complied with all applicable federal, state, and local tax and/or labor laws, (including, without limitation, Social Security, unemployment, workers' compensation, and prevailing wage) relating to the Subcontract.
4. Subcontractor warrants and represents that it has made no assignment of its rights to payment or to file a lien in connection with the Project.
5. Subcontractor hereby approves any change order document issued by Contractor covering work for which payment is sought in whole or in part by this Requisition, even if Subcontractor has not yet executed the change order document.
6. The person signing below has authority from Subcontractor and has personal knowledge that this Requisition and all statements herein are true and correct.

For valuable consideration, Subcontractor hereby waives and releases any and all claims and/or lien rights which Subcontractor may now have relating to the Subcontract, through the payment period covered by this Requisition. This waiver and release is unconditional, except that it is conditional on receipt of payment to the extent of funds sought by this Requisition.

**Date:** \_\_\_\_\_

**SUBSCRIBED AND SWORN TO, BEFORE ME, THIS**  
\_\_\_\_\_ day of \_\_\_\_\_ 1992
A-1 Quality Subcontractors

**Notary Public** \_\_\_\_\_
**BY:** \_\_\_\_\_

**My Commission Expires:** \_\_\_\_\_

**FOR OFFICE USE ONLY:**  
**Approved By:** \_\_\_\_\_ **Comments:** \_\_\_\_\_ (Rev 07/13)

**SAMPLE ONLY**